

ANNEX “A”

**STATEMENT OF WORK (SOW)
SUPPORT TO THE NORTH AND SOUTH SUDAN DDR COMMISSIONS PROJECT:
COMPUTER/ OFFICE EQUIPMENT**

OBJECTIVE

In supporting Canada’s commitment to enhance technical and operational capacity of South Sudan DDR Commission (SSDDRC) to undertake its mandate, the Canadian Commercial Corporation (CCC), in partnership with the Department of Foreign Affairs and International Trade (DFAIT) invites interested companies to provide a bid for the provisioning of computer/ office equipment as outlined below.

BACKGROUND

The Comprehensive Peace Agreement signed by both the Government of Sudan and Sudan People’s Liberation Army/Movement (SPLA/M) on 9 January 2005 calls for a nationally owned DDR Programme. However, while the operational costs of both Commissions are being borne by both Governments, field level engagement and consultations have revealed that there still remains a significant gap and need for the strengthening of organizational and strategic development within the respective institutions to a level whereby they are capable of assuming the full responsibility for independently sustaining the programme at both the policy and working levels.

This SOW details the Equipment that will be procured and provided to the SSDDRC, based in Juba, Sudan, as part of the capacity enhancing initiative.

EQUIPMENT TO BE PROCURED

Computers and other office equipment are being procured for SSDDRC, and are as follows:

Category	Type	Total
Desktop computers	Commercially available	18
Computer Monitors	Commercially available	18
Laptop computers	Commercially available	28
Printer	Commercially available	13
Scanner	Commercially available	10
Photocopier	Commercially available	1

TECHNICAL REQUIREMENTS

Technical specifications: The technical specifications, for the equipment listed above are as follows:

- (1) All equipment is to be new and in the manufacturer's original packaging at the time of delivery to the recipient;
- (2) All equipment is to be designed for use with European standard 220 volt 50cycle power;
- (3) The desktop computers shall be in current production, have a minimum 2.6Ghz Dual Core Processor, 2 GB RAM, 250 GB hard drive storage capacity, CD/RW drive and shall have Windows XP or Windows Vista operating system and a Corporate MS Office package pre-installed.
- (4) Computer Monitors are to be LCD and approximately 18.5"Widescreen:
- (5) The lap top computers shall be in current production, have a minimum 2.0Ghz Dual Core Processor, 3 GB RAM, 320 GB hard drive storage capacity, CD/RW drive and shall have Windows XP or Windows Vista operating system and a Corporate MS Office package pre-installed.. Additionally each lap top computer is to have:
 - a. One carrying bag with multiple pouches;
 - b. One AC adapter (compatible to 220 volt 50 cycle power supply)
 - c. A minimum screen size of 15 inches; and
- (6) The printers shall be a LaserJet in current production. Additional requirements include:
 - a. The equipment must be capable of being loaded with 8 1/2 " x 11 "paper, 8 1/2" x 14" paper and A4 paper;
 - b. The equipment is to come with the appropriate cables to allow for hook-up to a lap top computer;
 - c. The printer is to come with software compatible with both Windows XP and Windows Vista to allow operation from the lap top computers.
- (7) The scanners shall be HP Scanjet G33110 or an equivalent model. Additional requirements include:
 - a. The scanner must be able to scan in color as well as black and white;
 - b. The equipment is to come with the appropriate cables to allow for hook-up to a lap top computer;
 - c. The equipment must come with software compatible with both Windows XP and Windows Vista to allow operation from the lap top computers.
- (8) The photocopier shall be a Canon IR 2018L or an equivalent model. Additional requirements include:
 - a. The equipment must be capable of being loaded with 8 1/2 " x 11 "paper, 8 1/2" x 14" paper and A4 paper;

Warranty:

Suppliers are to provide warranties on the major components within the pieces of equipment for a minimum of six months from the delivery date. Suppliers are to clearly detail what will be covered by warranty and what is excluded as part of their proposal. Additionally, suppliers are to provide a list of repair locations in Africa for their warranty service requirements.

Operator and maintenance manuals:

The supplier is to include operator and maintenance manuals for each separate type of equipment, in Arabic and/or English.

Training requirements: No requirement.

Delivery requirements:

The Supplier shall ensure that all Equipment will be delivered to the consignee in Juba, Sudan **as soon as possible**, but no later than **31MAR2010**. CCC will provide the Consignee/Notify Party coordinates upon the contract award. The bids are to include the costs of shipping on a DDP basis of all items procured under this SOW.