

**ANNEX “C”
BID EVALUATION GRID**

COMPANY:

DATE:

EVALUATION COMMITTEE MEMBERS:

1. Mandatory Requirements			Compliance
1.1	Bid Submission	One (1) Adobe® PDF format document to be sent electronically to the email address listed under Article 6.3 and to be received no later than 2:00 p.m. March 15 th , 2010. Quotes are to be submitted via email to the following address: Canadian Commercial Corporation Bid Receiving Unit - Emerging and Developing Markets 50 O'Connor Street, 11th Floor Ottawa, Ontario. K1A 0S6 CCC Project: 100682-North/South Sudan DDR Commissions (SSDDRC) Computer & Office Equipment Email: patricia.daigneault@ccc.ca	
1.2	Meets Technical Specifications	Conforms to technical specifications as per Annex “A”	
1.3	Bidder Eligibility	Bidder must have an office in Sudan or other African country	
1.4	Completed Pricing Tables	Submission of fully completed CAD and USD pricing tables, as per Annex “D”, which must be signed by an authorized supplier representative	
1.5	Financial Documentation	Submission of financial documentation as per Article 15.1 of this RFQ	
1.6	Bidder Submission letter & Certification	Submission of completed Annex “E” by an authorized bidder representative	
1.7	Bidder Legal entity Bidder	Submission of documents identifying the legal status and entity of the bidder as per Article 8.1 of this RFQ	
1.8	Bidder Check List	Submission of Check List as per Annex “F”	

No	Subject	Requirement	Score/Maximum Points
2. Rated Requirements			
2.1	Costs	<p>Costs – Points will be allocated on the evaluation of pricing for each sub-total item on the pricing tables in the following format:</p> <p>USD Prices will be converted to CAD as at the USD-CAD noon rate specified by the Bank of Canada (http://bankofcanada.ca/en/index.html) on March 15th, 2010. The lower sub-total price, will then be used in determining point allocations, and then aggregated to form a total price score:</p> <p>The lowest compliant bid will received 60 points, with the remaining compliant bidders receiving points based on the following formula: Lowest bid divided by their bid multiplied by 60. See example:</p> <p>Assuming two compliant bids, one bid totaling USD\$100,000 and another at USD\$150,000. The lowest compliant bid of USD\$100,000 would received 80 points. The second bid would receive:</p> $\frac{\$100,000}{\$150,000} \times 60 \text{ points}$ $= 0.67 \times 60 \text{ points}$ $= 40.2 \text{ points}$	Rated Requirement: /60
2.2	Past Experience	<p>The bidder should provide documentation in their bid submission describing, in detail, two (2) successful experiences in delivering similar equipment to Juba, Sudan or similar and comparable African countries.</p> <p>These examples should be directly relevant to this project in fulfilling similar objectives, and should include, at a minimum:</p> <ul style="list-style-type: none"> • Brief description, purpose, value and duration of project; • Expertise and knowledge of freight forwarder and logistics networks in Southern African countries; • Expertise in the importation and permit acquisition of computer and office equipment in Southern African countries; • Clear identification of experience that would be relevant, as well as an asset, in the performance of these requirements; • Project schedule controls and management activities that were utilized to ensure on-time deliveries; and • Notable corporate accomplishments, achievements and awards; 	Rated Requirement: /30

2.3	Financial Viability	Bidder's ability to finance project as determined from financial information received per Article 15.1.	Rated Requirement: /10
		TOTAL RATED REQUIREMENTS	/100

Other Notes: